

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Karen Guerrero
BID NO.: 13-1421

Date Issued: March 4, 2013

**FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR PURCHASE AND DELIVERY OF
10 % SODIUM HYPOCHLORITE SOLUTION
ADDENDUM 1**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m., March 19, 2013** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

Please note the following change in the date of the non-mandatory pre-bid:

A Non-Mandatory Pre-Bid Conference/Site Visit will be held at the SAWS Headquarters, 2800 US Highway 281 North, San Antonio, Texas, 78212 with the Purchasing Department in Conference Room 559, Administrative Building on **Friday, March 8, at 9:00 am** for all prospective bidders to clarify any questions pertaining to the specifications. **The Pre-bid will occur first at Headquarters with the visit to the two facility locations to follow. Please allow about an hour for the pre-bid and an hour and a half for travel time between each location. This will be the only opportunity for a site visit to each facility.**

Bidders are encouraged to prepare and submit their questions in writing three (3) calendar days in advance of the Pre-Bid Conference in order to expedite the proceedings. SAWS responses to questions received by this due date may be distributed at the Pre-Bid Conference and posted at SAWS Purchasing website. Bidders may submit written questions concerning this Bid to **Karen Guerrero**, via email at karen.guerrero@saw.org.

IT IS NECESSARY TO RETURN THIS ADDENDUM WITH YOUR BID.